

HOUGHTON PARISH COUNCIL
Minutes of the Extraordinary Parish Council Meeting
held on Tuesday 9th August 2022 at 19.00
at Houghton Village Hall

Present: Parish Councillors: A Young (Chairman), L Adams, A Dougall, J Coombes, B Battey and L Middleton.
Borough Cllr A Johnston.

Members of the Public: 11
Minutes: Mrs C L Cotterell (Clerk)
The meeting started at 19.00

Item Minute

1. Chairman's Welcome

The Chairman welcomed all to the meeting.

2. Apologies for Absence

Apologies received from Parish Cllr Chant and County Cllr Drew.

3. Declarations of Interest

To declare an interest in any items of business on this agenda – None.

4. Planning Appeal – Houghton Allotments - APP/C1760/W/22/3295618

- a) To consider engagement of Planning Consultant to prepare comments for the appeal – Cllrs agreed to engage Planning consultant and pay for information researched so far up to an amount of £350.00 - **Resolved** - Proposed Cllr Young, seconded Cllr Dougall, all agreed.
- b) To consider comments to be submitted to Planning Inspectorate – This item **withdrawn** as confirmation received that this appeal has been withdrawn.

5. TVBC Planning Enforcement Case 21/0507/REG – Oaklands, Chapel Close

To receive an update and agree any action required – Cllrs agreed to **defer** this item to the next meeting in September.

6. Annual Governance & Accountability Return (AGAR) 2021/22

- a) To accept the external auditor's report and certificate for the year ending 31 March 2022 – Cllrs received the external auditor's report that, in their opinion, the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met – **Resolved** - Proposed Cllr Adams, seconded Cllr Dougall, all agreed.
- b) To approve payment of the external audit invoice for £300.00 +VAT – **Resolved** – Proposed Cllr Young, seconded Cllr Adams, all agreed.
- c) To agree the cost for providing requested hard copies of the report – **Resolved** to charge £10.00 for a requested hard copy of the report – Proposed Cllr Dougall, seconded Cllr Adams, all agreed.

7. Next Meeting

Full Council Meeting – Tuesday 13th September 2022 at 19.00

Meeting closed at 19.14

These minutes were approved and signed at the meeting held on 4th October 2022