

**All Parish Councillors are duly summoned to attend
the Meeting of Houghton Parish Council to be held
on Tuesday 15th March 2022 at 19.00
Venue: Houghton Village Hall**

AGENDA

- 1. Chairman's Welcome**
- 2. Apologies for Absence.**
- 3. Declarations of Interest**
To declare an interest in any items of business on this agenda.
- 4. Minutes**
To confirm the accuracy of the minutes of the meetings held on:
 - a) 11th January 2022 – Full Council Meeting.
 - b) 22nd February 2022 – Extraordinary Meeting.
- 5. Actions and Updates**
To report on any actions from previous meetings and receive any updates.
- 6. Borough and County Councillor Reports**
To receive reports from Councillors.
- 7. Planning**
To propose a response to the following Planning Applications:
 - a) 22/00487/FULLS & 22/00488/LBWS - External stair replaced with stair and enclosure, extension of ground level windows, new oak framed glazed doors and shutters, conversion from store to living/dining area - North Houghton Manor, Houghton Road, North Houghton.
 - b) 22/00592/FULLS - Demolish bungalow and garage, erect two dwellings with off road parking, package treatment plant and create additional access - The Bungalow, Stevens Drove, Houghton.
- 8. TVBC Local Plan Consultation**
To propose a response to the TVBC consultation for the Local Plan 2040 – Consultation ends Noon 8th April 2022.
- 9. CCTV Honorarium Payments**
To consider payment of honorarium to householders hosting a CCTV camera.
- 10. Co-option of Parish Councillor**
To consider co-option of a Parish Councillor to fill a vacancy.
- 11. WI Tree Request**
To consider the request from the WI to plant a tree.
- 12. Scheme of Delegation**
 - a) To approve responses to planning applications under the Scheme between December 2021 – February 2022.
 - b) To consider deactivation of the Scheme of Delegation policy.
- 13. Parish Assembly**
 - a) To agree a date to hold a Parish Assembly between 1st March – 31st May 2022.
 - b) To confirm arrangements and approve any financial requirements.

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14. Finance

- a) To propose acceptance of the financial statement for the period 1st January to 28th February 2022.
- b) To consider a funding request from Houghton Village Hall for £660.00.
- c) To discuss banking arrangements and agree any action required.
- d) To approve the Schedule of Payments.

15. To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding staffing matters.

16. Next Meeting

Full Council Meeting – Tuesday 3rd or 17th May 2022 at 19.00 (TBA)

Members of the public and press are welcome to attend.

All members of the public are asked to keep socially distanced whilst attending this meeting and to wear face coverings if possible.

Please DO NOT attend this meeting if within the preceding two week period, you, or anyone in your household or bubble, has experienced Covid symptoms or been in close contact with anyone with Covid symptoms or who has had, or been in contact with anyone with a positive Covid test result.