

**HOUGHTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held on Tuesday 8<sup>th</sup> November 2022 at 19.00**  
**at Houghton Village Hall**

Present: Parish Councillors: A Young (Chairman), L Adams (Vice Chairman), A Dougall,  
L Middleton, B Battey.

Members of the Public: 6

Minutes: Cllr Adams

The meeting started at 19.00

**Item Minute**

**1. Chairman's Welcome and Public Participation**

**2. Apologies for Absence**

Apologies received from Cllr J Coombes, Cllr P Chant, Borough Cllr A Johnston & Cllr D Drew.

**3. Declarations of Interest**

To declare an interest in any items of business on this agenda – **None**

**4. Minutes**

To confirm the accuracy of the minutes of the meeting held on 4<sup>th</sup> October 2022.

**Proposer Cllr Dougall, Seconder Cllr Middleton. All agreed**

**5. Borough and County Councillor Reports**

To receive reports – none received

**6. Planning – To propose a response to the following Planning Applications**

a) 22/02577/TREES - T1 and T2 - Hazel - Reduce height by up to 2m, reduce remaining crown by up to 3m, T3 - Magnolia - Reduce height by up to 2m, rebalance crown by up to 1m, T4 - Thin crown by up to 10% and remove rubbing and crossing branches – Little Plum Tree Barn, Houghton.

**The closing date for responses was 31<sup>st</sup> October therefore not applicable and no discussion.**

b) 22/02544/FULLS & 22/02545/LBWS - Remove and replace render to external elevations – Church Lane Cottage, Church Lane, Houghton.

**Resolved to Support – Proposer Cllr Dougall, Seconder Cllr Battey – All agreed.**

c) 22/02790/FULLS & 22/02792/LBWS - Replacement of existing garage with a building of same height and footprint to be used as a study/library room - North Houghton Manor, Houghton Road, North Houghton.

**Resolved to Support – Proposer Cllr Young, Seconder Cllr Middleton – All agreed.**

d) 22/02800/TPOS - Works to Lime trees in accordance with Schedule – The Limes, Church Road, Houghton.

**Resolved to Support – Proposer Cllr Middleton, Seconder Cllr Battey – All agreed.**

e) 22/02648/CLPS - Application for a lawful development certificate for proposed installation of 12 solar panels - 12 Houghton Farm Close, Houghton.

**f) Resolved to Support – Proposer Cllr Dougall, Seconder Cllr Middleton – All agreed.**

**7. Planning Appeal APP/C1760/C/22/3307775 – Home Spring, Houghton Road, North Houghton**

To consider submitting comments to the Inspectorate by 28<sup>th</sup> November 2022.

**Houghton Parish Council resolved to support the comments of Test Valley Borough Council. The alleged breach goes against Houghton's Neighbourhood Development Plan.**

**Proposer Cllr Dougall, Seconder Cllr Young – All agreed.**

**8. Re: TVBC Planning Enforcement Case 22/0297/REG - Oaklands, Houghton**

To receive an update and agree any action required.

**At a previous meeting the Parish Council stated that if the Parish Council did not receive a satisfactory response from TVBC then the Parish Council would take it to the Planning Ombudsman.**

**Following discussion it was agreed the Parish Council write to the Planning Ombudsman and copy to Caroline Noakes MP and Leader of TVBC. Cllrs agreed an action for Cllr Dougall to draft a letter and distribute to other Councillors prior to sending.**

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**9. Community Engagement**

To receive an update.

**Action: All Cllrs to make comments on draft questionnaire, plus suggestions for where the completed questionnaires are returned. Put questionnaire on PC website. When questionnaire agreed it needs to be printed and included as looseleaf in the Parish Magazine for delivery to every household in Parish. – All agreed.**

**10. Finance**

a) To propose acceptance of the financial statement for the period 1<sup>st</sup> October – 31<sup>st</sup> October 2022 – **Resolved – Proposed Cllr Adams, seconded Cllr Young – All agreed.**

b) To consider a grant funding request from Test Valley School PTA - £25.00

**Agreed to the grant, but as in previous years grant will be £50. Proposed Cllr Dougall, seconded Cllr Battey – All agreed.**

c) To approve the following Schedule of Payments – **Resolved – Proposed Cllr Adams, seconded Cllr Young – All agreed.**

<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>
Payroll/HMRC PAYE	£516.80	Clerks/Office Expenses	£15.00
NDP Printing (TVBC)	£56.40	ICO Data Protection Fee (DD)	£35.00
HALC Cllr Training x 2	£235.20	CCTV Householder payment	£16.00
S Lees Planning Advice	£950.00	Test Valley School PTA Grant	£50.00

Bank balance as at 31 October 2022 - £70,172.36

**11. Next Meetings**

Budget discussion – Cllrs only – 22<sup>nd</sup> November 2022

Full Council Meeting – Tuesday 10<sup>th</sup> January 2023 at 19.00

Meeting closed at 19.35

**These minutes were approved at the meeting held on 10<sup>th</sup> January 2023**