

HOUGHTON PARISH COUNCIL
Minutes of the Extraordinary Parish Council Meeting
held on 20th March 2020
at Houghton Village Hall, 7.00pm

Present: Parish Councillors: A Young (Chairman), L Adams (Vice Chairman), A Dougall,
J Coombes, P Chant.

Members of the Public: 0

Minutes: Cllr L Adams

The meeting started at 7.00pm

| Item | Minutes | Action |
|-------------|--|---------------|
| 1 | Apologies None. | Noted |
| 2 | Declarations of Interest Cllrs to declare any interest relating to items on this agenda. None. | Noted |
| 3 | Business Continuity/Scheme of Delegation Cllrs to review and adopt a Scheme of Delegation. Cllrs approved the adoption of the Scheme of Delegation policy for business continuity (Covid 19) and activated it – Proposed Cllr Dougall, seconded Cllr Coombes, all agreed. | |
| 4 | Community Support Scheme Cllrs to consider supporting a community support scheme for Coronavirus (Covid 19) and agree any financial assistance required. Cllrs agreed to support the Houghton Support Group with financial assistance including payment for the printing and distribution of leaflets – Proposed Cllr Chant, seconded Cllr Young, all agreed. | |

Meeting closed at 7.20pm

**These minutes were approved at the virtual meeting held on 12th May 2020 and will be signed by the
Chairman at a later date.**