**All Parish Councillors are duly summoned to attend
the Extraordinary Meeting of Houghton Parish Council to be held
on Tuesday 22nd June 2021 at 19.30
Venue: Houghton Village Hall Car Park (outside meeting)**

AGENDA

1. **Chairman's Welcome**

2. **Apologies for Absence**

3. **Declarations of Interest**
   To declare an interest in any items of business on this agenda.

4. **CCTV Project**
   a) To receive consultant's reports and consider the installation of a video surveillance scheme, subject to appropriate external funding being approved.

   <u>The following items to be reviewed and approved subject to Item 4 a) above being approved.</u>

   b) To review and approve the draft Houghton Parish Council Video Surveillance Scheme Policy.
   c) To review and approve draft Data Protection Impact Assessment document.
   d) To review and approve draft Data Subject Access Request document.
   e) To review and approve named Data Controllers and Processors.
   f) To review and approve annual maintenance costs to be covered by Houghton Parish Council.

5. **To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding commercial matters.** (Subject to Item 4 a) above being approved).
   To review quotations received and approve an installer, subject to appropriate external funding being approved.

6. **Next Meeting**
   Full Council Meeting – Tuesday 6th July 2020 – 7.30pm - venue to be confirmed.

Members of the public and press are welcome to attend.
All members of the public are requested to keep socially distanced whilst attending this meeting.
<u>Please note this meeting will be held outside – Please provide your own umbrella/chair if needed.</u>

Please <u>DO</u> <u>NOT</u> attend this meeting if within the preceding two week period, you, or anyone in your household or bubble, has experienced Covid symptoms or been in close contact with anyone with Covid symptoms or who has had, or been in contact with anyone with a positive Covid test result.