

## Houghton Neighbourhood Plan (HNP) working group

### Minutes of meeting held Thursday 24 October 2019

1. Present
  - Alan Young (AY)
  - Sue Otten (SO)
  - Llyn Adams (LA)
  - Bev Barker (BB)
2. Minutes of the last meeting were agreed
3. Village Design Statement (VDS): DN has asked for an estimation on the completion of this document. AY to discuss with Tom Graham re timescales / delays. BB suggested that the Houghton NDP should continue to be developed in spite of the VDS delay and those present agreed. AY will inform DN he can use information from the draft VDS as required.
4. Goodworth Clatford examiner's report: All present have read this and appreciate the comments made. NB. 1.9: stress on public involvement.
5. Views, Features and Landscape: the group discussed what might be included in this and the following outline list was made:
  - a. Church, Village Hall, Pub, Houghton Lodge, War Memorial
  - b. Mix of housing; large, cottages, thatched, social/council/shared ownership
  - c. Farmland + agricultural housing
  - d. River inc Sheepbridge
  - e. Test Way, Clarendon Way, Monarch's Way, other footpaths
  - f. Allotments
  - g. Green spaces between housing
  - h. Listed buildings (BB to draw up list)
  - i. Bossington Mill
  - j. Phone box library
6. Photos for the report:
  - a. SO to ask David Livermore for any photos he is willing to share from his current village history project.
  - b. AY will discuss with DN re any permissions needed to publish photos of houses with/out owner's permission. (post meeting note: DN unable to offer an opinion on this).
  - c. SO to send a second request for photos via village email
  - d. SO to ask Sophie Busk for photos of Houghton Lodge and views
  - e. LA to ask for photos from the pubThe group will collate any / all photos sent and will select those for the report at the next meeting.

7. AY will contact Tom Graham for a map of the village identifying the Green Spaces
8. TVBC Conservation Area Appraisal is extremely out of date (1990) but there is no plan currently to update the document.  
This information from Michael Bullen at TVBC 01264 368017
9. DN asked the group to decide if the Houghton Farm development should be included as a specific item in the NDP. It was decided NOT to include it. BB will inform DN. It is thought that this will mean there is no requirement for an SEA for the NDP.
10. Date and time of next meeting: Monday 18 November 3.45pm