

## **Houghton Neighbourhood Plan (HNP) working group**

### **Minutes of meeting held Thursday 14 February 2019**

1. Present  
Alan Young (AY)  
Sue Otten (SO)  
Llyn Adams (LA)  
Bev Barker (BB)
2. Minutes of the previous meeting were agreed
3. The group discussed the format for the village presentation  
AY will introduce the sessions  
SO will go through the PP presentation with LA contributing results of housing and traffic surveys at appropriate moments.  
AY will summarise at the end  
BB will make notes of questions and comments from the public
4. BB reported that she had had a discussion with Sarah Hughes, TVBC. Sarah felt the Working Group should have developed a Vision Statement and some Objectives. The group felt this was something that should come from the discussion with villagers after the presentations.
5. AY reported that at a recent meeting, an independent planning consultant had commented on the high standard of NDP information on the Houghton PCC website. The group thanked LA for her hard work in maintaining this site.
6. Longstock has approached Ingrid Burt, Houghton PCC chair, asking if Houghton would consider collaborating on a joint NDP. There was much discussion which concluded that because Houghton had undertaken a considerable amount of work, and because the two villages are so different with corresponding differing needs and issues, that a collaboration was not in either village's best interest. The group did say that it would be very happy to collaborate on specific projects with Longstock. SO to write to Ingrid Burt to this effect.
7. It was agreed that each working group member would undertake to attend / support each of the subgroups that come from the NDP surveys:
  - a. Housing - AY
  - b. Community & green spaces - BB
  - c. Traffic - LA
  - d. Infrastructure including energy production – SO
8. SO and BB will meet separately to collate a handout for the presentations
9. Date and time of next meeting: Thurs 28 Feb 2019