

**All Parish Councillors are duly summoned to attend
the Extraordinary Meeting of Houghton Parish Council to be held
on Tuesday 6th June 2023 at 19.00
Venue: Houghton Village Hall**

AGENDA

- 1. Chairman's Welcome**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
To declare an interest in any items of business on this agenda.
- 4. Internal Audit Report**
 - a) To receive the Internal Audit Report for 2022/23 and agree an action plan.
 - b) To approve payment of the Internal Auditor's invoice for 2022/23 - £250.00
- 5. Annual Governance and Accountability Return 2022/23**
 - a) To approve the Annual Governance Statement for 2022/23.
 - b) To approve the Accounting Statements for 2022/23.
 - c) To agree the dates for the Period for the Exercise of Public Rights – Monday 12 June – Friday 21 July 2023.
- 6. RoSPA Play Equipment Inspection 2023**
 - a) To receive the play equipment inspection report and agree any actions required.
 - b) To approve payment of the inspection fee for 2023 - £106.80
- 7. River Pollution**
To receive an update.
- 8. Next Meeting**
Full Council Meeting – Tuesday 4th July 2023 at 19.00