

**All Parish Councillors are duly summoned to attend  
the Meeting of Houghton Parish Council to be held  
on Tuesday 4<sup>th</sup> October 2022 at 19.00  
Venue: Houghton Village Hall**

**AGENDA**

**1. Chairman's Welcome and Public Participation**

**2. Apologies for Absence**

**3. Declarations of Interest**

To declare an interest in any items of business on this agenda.

**4. Minutes**

**To confirm the accuracy of the minutes of the meetings held on:**

- a) 5<sup>th</sup> July 2022 – Full Council Meeting
- b) 1<sup>st</sup> August 2022 – Extraordinary Meeting
- c) 9<sup>th</sup> August 2022 – Extraordinary Meeting

**5. Planning – To propose a response to the following Planning Applications**

- a) 22/02266/VARS - Variation of condition 11 of 21/03673/VARS (Variation of condition 10 of 19/01615/FULLS (Two storey extension, garage conversion erection of new garage; construction of detached dwelling including package treatment plant) to allow enlarged footprint of dwelling and dormer to rear) to replace the proposed 'Bio-bubble' treatment plant with the existing Biotec P6 treatment plant to continue to serve the existing dwelling and to install a Klargester Bioficient treatment plant to serve the new dwelling - Martins, Horsebridge Road, Houghton.
- b) 22/02290/FULLS - Demolition of outbuilding, erection of cartshed with home office over - Whitewalls, Houghton Road, North Houghton.
- c) 22/02310/FULLS - Formation of tennis court - Whitewalls, Houghton Road, North Houghton.
- d) 22/02325/FULLS - Construction of a ground mounted solar photovoltaic farm with ancillary infrastructure - Gander Down Solar Farm, (Adjacent to Eveley Solar Farm), Stevens Drove, Houghton.

**6. TVBC Planning Enforcement Case 21/0507/REG – Oaklands, Chapel Close**

To receive an update and agree any action required.

**7. Smaller Authorities Audit Appointments**

To consider the options for external audit for the period 2022-23 to 2026-27.

**8. Finance**

- a) To propose acceptance of the financial statement for the periods 1<sup>st</sup> July – 31<sup>st</sup> August 2022 and 1<sup>st</sup> – 30<sup>th</sup> September 2022.
- b) To approve the Schedule of Payments.
- c) To consider grass cutting quotation for 2023 - £992.00

**9. Correspondence**

Correspondence received regarding traffic and parking on Stevens Drove.

**10. Houghton Allotments**

To discuss.

**11. Community Engagement**

To discuss formats for community engagement for CIL money expenditure and playground refurbishment.

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**12. CCTV**

- a) To receive an update
- b) Third Party Certification
- c) To consider an extra honorarium to resident

**13. Stevens Drove BOAT**

To receive an update on the hedges and tracks.

**14. Next Meeting**

Full Council Meeting – Tuesday 8<sup>th</sup> November 2022 at 19.00

*Members of the public and press are welcome to attend.*