

Houghton Neighbourhood Plan (HNP) working group

Minutes of meeting held Monday 16 October 2017

1. Present
Alan Young (AY)
Lyn Adams (LA)
Bob Marshall (BM)
Bev Barker (BB)
Sue Otten (SO)

2. AY reported that he has discussed the traffic survey briefly with Andrew Gibson. Andrew Gibson will establish the costs involved and report back to AY.

3. It was decided that the green spaces in the village as identified by the Village Design Statement will be marked on the map that is to be included in the village survey. A full list defining that spaces will be available to the villagers upon request.

4. AY confirmed that Graham Smith has said TVBC can arrange for the survey to be professionally presented and printed. BM and AY will visit him once the final draft is available. It was agreed that this would not be possible until the public consultation process has been completed.
There was some discussion around the numbers of survey sheets that would be required. It was agreed to ask for 250 so that anyone wishing to complete a survey has the opportunity to do so.

5. The group finalised the arrangements for the presence at the village coffee morning.

6. There was no other business

7. Date and time of next meeting: TBC

Houghton Parish Local Development Plan
Steering Group meeting
Agenda for Monday 16 October 2017

1. Present
2. Apologies
3. Housing survey
4. Traffic survey
5. Village map
6. Questionnaire
7. Village coffee morning
8. AOB
9. Date and time of next meeting

