

**HOUGHTON PARISH COUNCIL**  
**Minutes of the Extraordinary Parish Council Meeting**  
**held on Tuesday 19<sup>th</sup> March 2024 at 19.00**  
**at Houghton Village Hall**

Present: Parish Councillors: A Young (Chairman), L Middleton, P Chant, A Dougall.  
Borough Cllr A Johnston.  
Michael White – TVBC Community Resilience Forum.  
Marie Stubbington – TVBC Community Engagement Officer.

Members of the Public: 3

Minutes: Mrs C L Cotterell (Parish Clerk)

The meeting started at 19.00

**Item Minute**

**1. Chairman’s Welcome and Public Participation**

Chairman welcomed all to the meeting.

**2. Apologies for Absence**

Apologies received from Parish Cllrs Adams and Coombes.

**3. Declarations of Interest**

To declare an interest in any items of business on this agenda – **None**.

Borough Cllr A Johnston’s report included the following and from the Mid Test Matters March issue (published on Parish Council website)

- Southern Water Fullerton protest.
- Draft Local Plan 2040 Regulation 18 Stage 2 Consultation.
- Rural prosperity fund.

**4. Community Resilience Plan**

To consider a Community Resilience Plan.

Michael White and Marie Stubbington from TVBC attended and gave an overview on creating a community resilience plan and answered questions.

The next resilience forum event will take place on Saturday 20<sup>th</sup> April 2024 at 9.30am at Kings Somborne village hall, all welcome.

A discussion was held around the Houghton flooding issues, Michael suggested that the Parish Council and residents continue to keep pressure on HCC Highways and Cllr David Drew to attend when necessary and maintain the drainage system in Houghton.

It was noted that sandbags can be obtained from TVBC when needed – The telephone contact number is 01264 368000.

Cllrs agreed to create a resilience plan using the template provided by TVBC, once created it will be shared with the community and also needs to be shared with TVBC. Cllr Dougall agreed to prepare a draft plan.

Clerk to email Jonathan Bambridge at HCC for response/update on the flooding/drainage.

**5. CCTV**

To receive an update on the CCTV camera and consider any action required.

It was confirmed that the recently damaged CCTV camera needs replacement – Two quotations have been received for a replacement camera - a) £997.00 +VAT for new camera with 3 yr warranty and b) £782.00 +VAT for a nearly new camera with 1 yr warranty.

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After discussion Cllrs **resolved** to accept the quotation for a) new camera at £997.00 +VAT with 3yr warranty and submit an insurance claim for the damaged camera (excess £125.00) – it was agreed to use CIL funds if the insurance claim is unsuccessful – Proposed Cllr Dougall, seconded Cllr Middleton.

**6. Planning**

a) 24/00538/FULLS & 24/00539/LBWS – Single storey rear extension – Wallgarden Cottage, Houghton Road, North Houghton – **Resolved to support** – Proposed Cllr Chant, seconded Cllr Dougall.

**7. To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding staffing matters – Resolved – Proposed Cllr Young, seconded Cllr Dougall.**

It was **resolved** to approve additional hours for the Clerk for Council projects – Proposed Cllr Young, seconded Cllr Dougall.

**8. Next Meeting**

Annual Parish Assembly – Tuesday 16<sup>th</sup> April 2024 at 19.00

Annual Council Meeting – Tuesday 7<sup>th</sup> May 2024 at 19.00

**Meeting closed at 20.30**

**These minutes were approved and signed at the meeting held on Tuesday 7<sup>th</sup> May 2024**