

Houghton Neighbourhood Plan (HNP) working group

Minutes of extraordinary meeting held Monday 8 January 2018

1. Present
 - Alan Young (AY)
 - Llyn Adams (LA)
 - Bev Barker (BB)
 - Sue Otten (SO)

2. Apologies – none

3. AY informed those present that Bob Marshall has decided to step down from the group for personal reasons.
AY reported he had called Imogen (new advisor at TVBC replacing Andrew Pilley) to inform her of this change and for advice. She has advised:
 - There is no requirement for a formal Chair if the group is in agreement on this – those present said they were happy with this.
 - There is no need for additional members to be recruited unless this was something the remaining members wanted to do – for discussion at the next meeting.
 - It is perfectly acceptable for the group members to collate the results of the survey and to seek statistical advice as and when necessary.Imogen has requested that she, Andrew Pilley and Graham Smith attend a meeting of the Houghton NDP committee. AY will arrange a date / time to suit.

4. Imogen informed AY that Kings Somborne have used South Downs National Park authority for specialist advice.

5. The group members revised the 'division' of the village to absorb BMs allocation. It was agreed that the delivery will be put back by about 5 days but that collection should be as per original timescale ie by 19 January 2018

6. Date and time of next meeting: Mon 29 January 2018, 4.00pm at AY.
NB this may change dependant on the planned visit from TVBC personnel.