

**All Parish Councillors are duly summoned to attend
the Meeting of Houghton Parish Council to be held
on Tuesday 11th January 2022 at 19.00
Venue: Houghton Village Hall**

AGENDA

- 1. Chairman's Welcome and Apologies for Absence.**
- 2. Declarations of Interest**
To declare an interest in any items of business on this agenda.
- 3. Minutes and Updates**
 - i) To confirm the accuracy of the minutes of the meetings held on:**
 - a) 15th November 2021 – Full Council Meeting.
 - b) 22nd December 2021 – Extraordinary Meeting.
 - ii) Cllrs to receive any updates**
- 4. Finance**
 - a) To propose acceptance of the financial statement for the period 1st November to 31st December 2021.
 - b) To consider a funding request from Houghton News for £1000.00.
 - c) To approve the Schedule of Payments.
- 5. Budget and Precept for 2022/23**
 - a) To approve the budget document for 2022/23.
 - b) To approve the precept demand for 2022/23.
- 6. Next Meeting**
Full Council Meeting – Tuesday 8th March 2022 at 19.00

Please note this will be a very short meeting to attend to essential business only due to the ongoing Covid situation.

Members of the public and press are welcome to attend.

All members of the public are requested to keep socially distanced whilst attending this meeting and to wear face coverings unless exempt.

Please DO NOT attend this meeting if within the preceding two week period, you, or anyone in your household or bubble, has experienced Covid symptoms or been in close contact with anyone with Covid symptoms or who has had, or been in contact with anyone with a positive Covid test result.