

Houghton Neighbourhood Plan (HNP) working group

Minutes of meeting held Thursday 7 February 2019

1. Present
 - Alan Young (AY)
 - Llyn Adams (LA)
 - Bev Barker (BB)
2. Apologies: Sue Otten (SO)
3. Minutes of the previous meeting were agreed
4. Presentation of results of surveys to village:
 - a. Alan has been offered the loan of laptop, projector and screen, from Alistair Dougal, for the presentations. To be confirmed.
 - b. Handouts discussed. Slight 'tweaking' required. Will look at them again at the next meeting
 - c. BB invited Sarah Hughes to attend the presentations. Sarah can attend the Monday session but unable to attend the Saturday one.
 - d. LA will submit the flyer for inclusion to the Parish Magazine. Also send it around the Village email group. LA will also print 150 copies for delivery nearer the date.
 - e. The powerpoint presentation was discussed and it was felt that all the slides would be shown, pausing at the issues identified as priorities. The group went through the slides and marked the relevant ones; Bev will highlight these slides on the digital version and send to group members prior to the next meeting.
5. Consultant input – this wasn't discussed.
6. Funding – this wasn't discussed.
7. AOB – none
8. Date and time of next meeting: 14 February 15.45, AY house