

## Houghton Neighbourhood Plan (HNP) working group

### Minutes of meeting held Thursday 12<sup>th</sup> November 2020

1. Present  
Alan Young (AY)  
Sue Otten (SO)  
Llyn Adams (LA)  
David Nicholson (DN)
2. Apologies  
Bev Barker (BB)
3. Sue came online briefly and gave her farewell to the Group (leaving the village soon).  
AY & LA thanked her for all her hard work over the last few years – Sue will be missed. Sue wished the group a speedy and successful end to this project.
4. David Nicholson talked the members through the latest draft Plan as follows:  
  
***Page 2 Pre submission:** David will populate this section when the final draft Plan is produced. The Group will set a date for Consultation with parishioners. (Suggested we do a leaflet drop and notify via Village email, informing parishioners they can access the Plan online. Also, hard copies should available for anyone wishing to see one.)*
5. **Page 23 Plan 4** – David will obtain this from Sarah Hughes, TVBC. On receipt he will add it to the Plan.
6. **Page 27 Important views** – Photos for viewpoints. Sue will send what she has on her pc. Alan will take other photos on a fine day. David will insert into the Plan.
7. A few changes were made to remove views which were only accessible on private land, and a few more added. David will send a revised Plan 5 to be agreed and for Alan/others to work from to get photos.
8. **Page 31 Landowners of LGS** – David informed that the Parish Council Clerk needs to write to landowners of identified GS informing them that their land is included (and therefore protected) in the Plan. David will send a template of the letter. LGS1-LGS7 Daniel Busk; LGS8 Cardoe; LGS9 Nick Butler; LGS10-LGS11 Bossington Estate

David stated that this is not an opportunity for landowners to object; any objections could be raised at the formal consultation.

9. **Appendix D** – David wanted the Group to check the wording is accurate for all the open spaces. The Group to read through and advise of any errors/changes required.
  
- 10 We asked David the targets to be set and their timescales. He confirmed that due to Covid19 all Referendums were postponed by TVBC until after 6<sup>th</sup> May 2021. He says our Plan should be ready to go to TVBC for adjudication by end of May 2021 and maybe Referendum by this time next year.

He stated that the Group didn't have much work to do now, and once the Plan has gone to the Parishioners for consultation the rest of the processes are out of our hands and we just have to go with the flow and be patient!

**Next meeting: TBC** Once David has received all information as stated above. The next meeting is when the Group will decide when to carry out the Consultation process. (Page 2 Pre submission)