

**HOUGHTON PARISH COUNCIL**  
**Minutes of the Extraordinary Parish Council Meeting**  
**held on Tuesday 30<sup>th</sup> March 2021**  
**at 19.30 via the Zoom platform**

Present: Parish Councillors: A Young (Chairman), L Adams (Vice Chairman), P Chant.  
 Borough Cllr A Johnston and County Cllr A Gibson.

Members of the Public: 6

Minutes: Mrs C L Cotterell (Parish Clerk)

The meeting started at 19.30

Item	Minute	Actions
1	<b>Chairman's Welcome</b> The Chairman welcomed all to the meeting.	
2	<b>Apologies</b> Apologies received from Parish Cllrs Dougall and Coombes.	<b>Noted</b>
3	<b>Declarations of Interest</b> Cllrs to declare an interest in any items of business on this agenda – None	<b>Noted</b>
4	<p><b>Planning – To propose a response to the following Planning Applications:</b></p> <ul style="list-style-type: none"> <li>a) 21/00552/FULLS – Erection of a fishing hut and greenhouse – Freemantle Farm House Houghton – <b>Support</b> – Proposed Cllr Young, seconded Cllr Adams, all agreed.</li> <li>b) 21/00619/LBWS - Repair and refurbishment of The Flat located on the ground floor of Bossington Mill - Bossington Mill Horsebridge Road Houghton – <b>Support</b> – Proposed Cllr Adams, seconded Cllr Young, all agreed.</li> <li>c) 21/00663/FULLS - Erection of four bedroom detached dwelling with integral garaging and including new entrance drive - Westerby Houghton – <b>No Objection</b> – Proposed Cllr Young, seconded Cllr Young, all agreed.</li> <li>d) 21/00725/FULLS - Addition of balcony to first floor bedroom and erection of 2 bay carport – Land adjacent to Meadow View Houghton – <b>No Comment</b> – Proposed Cllr Adams, seconded Cllr Chant, all agreed.</li> <li>e) 21/00729/TPOS - T1 - Horse Chestnut - Fell, G1 - Poplars - Fell, T2 - Ash - Fell, T3 - Cypress - Fell - Whitewall Houghton Road North Houghton – <b>Support</b> – Proposed Cllr Young, seconded Cllr Chant, all agreed.</li> <li>f) 21/00782/TREES - T1- Chestnut- Pollard to 2m stump – Homefield Houghton – <b>Support</b> – Proposed Cllr Young, seconded Cllr Chant, all agreed.</li> <li>g) 21/00794/TREES - T1 - Mature Yew - crown reduce by up to 2m, T2- Bird Cherry - Fell, T3 - multi-stemmed Sycamore - remove dead stem, G1 - Trees on boundary - 5 semi-mature stems – Fell - The Old Rectory Church Lane Houghton – <b>Support</b> – Proposed Cllr Adams, seconded Cllr Young, all agreed.</li> <li>h) 21/00750/FULLS - Variation of condition 6 of 20/02256/VARS (Vary conditions 02 and 09 of 18/02308/FULLS (Demolition of existing dwelling and garage, erection of replacement dwelling and installation of package treatment plant) to replace drawings UH-277-PL-00 and UH 277 000 A with UH 277 001 – Dianthus Houghton – Cllr Young confirmed the Planning Officer will review a possible issue with the settlement boundary – the applicant confirmed that planting will all be native and wild flower – <b>No Comment</b> – Proposed Cllr Young, seconded Cllr Adams, all agreed.</li> </ul>	
5	<p><b>Approval of Consultation Draft Neighbourhood Development Plan (NDP)</b></p> <ul style="list-style-type: none"> <li>a) To approve the consultation draft NDP for the purposes of public consultation in accordance with Neighbourhood Planning (General) Regulations 2012, SI 2012 No. 637 as amended – Cllr Young gave an overview of the NDP so far, confirming questionnaires sent out, two well attended public events and engagement of a planning consultant. A landowner expressed concern over their land identified as a Local Green Space and will send an email to the Clerk to be passed to the consultant. It was confirmed the public consultation is planned to start in April. The consultation draft NDP, for the purposes of public consultation, was approved by Cllrs - Proposed Cllr Adams, seconded Cllr Young, all agreed.</li> </ul>	

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	b) To approve costs of associated printing for public consultation – Approved approx. £60 for a display banner – Proposed Cllr Adams, seconded Cllr Young, all agreed. Flyers and hard copies of draft NDP are still to be costed.									
<b>6</b>	<p><b>Finance</b></p> <p>To approve the following payment schedule – Proposed Cllr Young, seconded Cllr Chant, all agreed.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Payee</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Groundwork UK (refund of unspent Locality grant)</td> <td style="text-align: right;">£4,852.00</td> </tr> <tr> <td>Televigil – Consultant invoice – (CCTV project)</td> <td style="text-align: right;">£1,152.00</td> </tr> <tr> <td>Stocksigns Ltd – Messagemaker (Speed Indicator Device)</td> <td style="text-align: right;">£3,330.00</td> </tr> </tbody> </table>	<u>Payee</u>	<u>Amount</u>	Groundwork UK (refund of unspent Locality grant)	£4,852.00	Televigil – Consultant invoice – (CCTV project)	£1,152.00	Stocksigns Ltd – Messagemaker (Speed Indicator Device)	£3,330.00	
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<b>7</b>	<p><b>Next Meeting</b></p> <p>Annual Council Meeting – Tuesday 4<sup>th</sup> May 2021 – 7.30pm</p> <p>Cllr Johnston advised she will follow up on planning application 21/00278/FULLS.</p>									

**Meeting closed at 20.12**

DRAFT