

**All Parish Councillors are duly summoned to attend
the Meeting of Houghton Parish Council to be held
on Tuesday 6th July 2021 at 19.30
Venue: Houghton Village Hall Car Park (outside meeting)**

AGENDA

- 1. Chairman's Welcome**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
To declare an interest in any items of business on this agenda.
- 4. To confirm the accuracy of the minutes of the meetings held on:**
4th May 2021 – Annual Council Meeting.
22nd June 2021 – Extraordinary Meeting.
- 5. Actions/Updates**
 - a) To receive any actions and updates.
 - b) To receive updates on:
 - i) Neighbourhood Development Plan
 - ii) Village Hall Refurbishment
 - iii) Playground and Trees – to include review of recent tree survey and approval of any necessary works.
 - iv) Bus Shelters
 - v) Lengthsman
- 6. Borough and County Councillor Reports**
To note Borough and County Cllr reports.
- 7. Finance**
 - a) To propose acceptance of the financial statement for the period 1st May to 30th June 2021.
 - b) To consider a funding request for the Houghton News - £400.00
 - c) To approve the Schedule of Payments.
- 8. Hampshire Highways**
To consider response from Highways re low fence on verge.
- 9. Play Area Equipment**
To consider quotations for remedial work to play equipment.
- 10. Speed Awareness and CCTV Project**
To receive updates.
- 11. Next Meeting**
Full Council Meeting – Tuesday 7th or 14th September 2021 (TBC) at 19.30

Members of the public and press are welcome to attend.
All members of the public are requested to keep socially distanced whilst attending this meeting.
Please note this meeting will be held outside – Please provide your own umbrella/chair if needed.

Please DO NOT attend this meeting if within the preceding two week period, you, or anyone in your household or bubble, has experienced Covid symptoms or been in close contact with anyone with Covid symptoms or who has had, or been in contact with anyone with a positive Covid test result.