

All Parish Councillors are duly summoned to attend  
the Meeting of Houghton Parish Council to be held  
on Tuesday 19<sup>th</sup> January 2021 at 19.30

Place: Due to Coronavirus (Covid 19) restrictions this meeting will be held  
via a videoconference call using the Zoom platform:

<https://us02web.zoom.us/j/86004457507?pwd=cFNJMDd1RWc0U00yMm5MS01BbkVidz09>

Meeting ID: 860 0445 7507 Password: 299931

Members of the public who wish to raise questions or comment on any item on the agenda are asked to send their question/comment in advance to the Clerk, by Monday 18<sup>th</sup> January 2021.

## AGENDA

Item Number	Agenda Item
1	<b>Chairman's Welcome</b>
2	<b>Apologies</b>
3	<b>Declarations of Interest</b> Cllrs to declare an interest in any items of business on this agenda.
4	<b>Cllrs to confirm the accuracy of the minutes of the meeting held on 10<sup>th</sup> November 2020</b>
5	<b>Actions/Updates</b> a) Cllrs to receive any actions and updates. b) Cllrs to receive updates on: i) NDP ii) Playground and Trees iii) Bus Shelters iv) Lengthsman
6	<b>HPC Working Group for Traffic and Crime Prevention</b> Cllrs to approve setting up an advisory working group and approve the Terms of Reference.
7	<b>CCTV for Crime Prevention</b> a) Cllrs to review and approve the engagement of a security consultant and review and agree funding streams available. b) Cllrs to review and approve consultant quotations.
8	<b>Borough and County Councillor Reports</b> Cllrs to note Borough and County Cllr reports.
9	<b>Planning – Cllrs to propose a response to the following Planning Applications:</b> a) 20/02851/FULLS – Demolish existing dwelling, and erection of a replacement dwelling with garage, landscaping, and associated works (amended scheme) – Whitehaven Houghton. b) 20/03084/FULLS – Erection of summer house – Millbank Horsebridge Road Houghton. c) 21/00045/TREES - T1 - Ash - Reduce height to no less than 8m, T2 - Norwegian Maple - Reduce height to no less than 7m to give power cables 2m clearance, T3 - Oak - Reduce height of tree to no less than 7m and reduce branches to give shed up to 1.5m clearance – Ashwood House Chapel Close Houghton.
10	<b>Finance</b> a) Cllrs to propose acceptance of the financial statement for the period 1 <sup>st</sup> November to 31 <sup>st</sup> December 2020. b) Cllrs to approve the Schedule of Payments.
11	<b>Budget/Precept 2021/22</b> a) Cllrs to review and approve a budget for 2021/22. b) Cllrs to approve the precept for 2021/22.
12	<b>Scheme of Delegation</b> a) Cllrs to approve payments made under the adopted Scheme of Delegation during Mar/Apr/May 2020. b) Cllrs to approve planning application responses submitted under the Scheme of Delegation in 2020.
13	<b>Houghton Community Benefit Fund (HCBF)</b> Cllrs to approve 2 nominees as HPC representatives on the HCBF board of trustees. (Names to be supplied after the January HCBF meeting).
14	<b>To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding Employment matters.</b> Cllrs to review and approve Clerk/RFO's salary and hours for 2021/22.
15	<b>Next Meeting</b> Full Council Meeting – Tuesday 9 <sup>th</sup> March 2021 – 7.30pm

**Members of the public and press are welcome to attend  
using the meeting link details above.**